



Tenancy Application Form

SKYRISE REALTY

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“Your Property, Our Priority!”

Each Applicant is required to fill out a separate application form

The following information needs to be provided with each application

Application Checklist

Driver's License	Current Rental Ledger
Passport	Tenancy Reference
Other Photo ID	Telephone Account
Previous 2 Pay slips	Electricity/Gas Account
Bank Statement (Transaction for 6 months)	

If self-employed, you would need to provide business registration certificate, bank statements, tax returns and proof of income must be supplied

All Applications will be advised on the outcome of the application and will take up to 1 -3 days for processing depending on the property and if all documents are provided.

If the application is approved, a lease commencement date must be arranged and an appointment made with the property manager for signing the lease documents and pick up of keys.

The holding deposit of one weeks rent must be paid into an EFT transaction into Skyrise rental trust account.

The initial payment of bond must be paid through rental bonds online in which you will receive an email and must be paid prior to the lease commencement date.

Total payable upon signing the lease and documents is as follows:

BOND: (Equivalent to 4 weeks rent)

RENT: (Equivalent to 2 weeks rent)

Please note: There is a **FREE** service that will connect all your daily utilities and other services. A service called **MYCONNECT** can help you arrange for the connection or provision of the following utilities and other services. If interested there will be a section in the application on page 4 to tick the box so MYCONNECT will contact you in relations to the services such as Electricity, Gas, Phone, Internet, and Removalist etc.

A. PROPERTY DETAILS

Property: _____

Commencement Date: / / Preferred Lease Term YEARS MONTHS Rent Per Week \$

B. OCCUPANCY DETAILS

Number of Occupants: Number of Children (if any): Ages of Children

Do you smoke: Yes No If 'yes' do you smoke inside outside

Do you have pets: Yes No If 'yes' are they inside outside

Type of Pets: _____

Will you be applying for assistance from the Department of Housing: Yes No

C. APPLICANT DETAILS

Mr Ms Miss Mrs Other

Surname: _____

Given Name: _____

Date of Birth: _____

Driver's License Number: _____

Driver's License State: _____

Passport Number: _____

Passport Country: _____

Pension No. (If Applicable): _____

Pension Type (If Applicable): _____

Home Phone: () _____

Work Phone () _____

Mobile: _____

Fax No. (If Applicable) _____

Email Address: _____

What is your current home address? _____

D. APPLICANT RESIDENTIAL HISTORY

How long have you lived at your current address?

YEARS

MONTHS

Why are you leaving this current address?

Name of Agent/Landlord:

Weekly Rent Paid: \$

Name of Real Estate Office/Contact Details:

What was your previous residential address:

How long did you live at the previous address

YEARS

MONTHS

Landlord/Agent Details of this property (If Applicable)

Weekly Rent Paid: \$

Was the bond Refunded in full?

YES / NO

If not, why was the bond not refunded?

E. EMPLOYMENT HISTORY

(A copy of the two most recent payslip must be attached, if self-employed, a statement from your Accountant is required)

What is your occupation?

What is the nature of your employment?

Full-time

Part-time

Casual

Self-employed

Employer (Company Name):

Employer/Company Address:

Contact Name:

Contact Number:

Length of Employment:

YEARS

MONTHS

Net Income: \$

Per Annum

PREVIOUS EMPLOYMENT

Previous Occupation?

Previous nature of your employment?

Full-time

Part-time

Casual

Self-employed

Employer (Company Name):

Contact Name:

Contact Number:

F. EMERGENCY CONTACTS

(Please provide at least 2 Emergency contact details)



1. Surname: _____ Given Name: _____
Relationship to you: _____ Contact Details: _____
2. Surname: _____ Given Name: _____
Relationship to you: _____ Contact Details: _____

G. REFERENCES

(Please provide at least 2 References)

1. Surname: _____ Given Name: _____
Relationship to you: _____ Contact Details: _____
2. Surname: _____ Given Name: _____
Relationship to you: _____ Contact Details: _____

H. UTILITY CONNECTION

  myconnect is a FREE and easy to use utility connection service	<p>Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.</p>
<input checked="" type="checkbox"/> Yes, Please Contact Me	
<input type="checkbox"/> Interpreter required	
Phone: 1300 854 478 Fax: 1300 854 479 Email: enquiry@myconnect.com.au Web: www.myconnect.com.au	<input type="checkbox"/> Tick here to opt out

Please proceed to last page and sign the Privacy Declaration Statement

I. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord/Managing Agent? I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/agent. I declare that all information contained in this application is true and correct and given my own free will.

I declare that I have inspected the premises and am not bankrupt.

I Authorised the Agent to obtain personal information from:

(a) The owner of the Agent of my current or previous residence

(b) My personal referees and employer/s

(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting –

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of the properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) Communicate with the owner and select a tenant

(b) Prepare lease/tenancy documents

(c) Allow tradespeople or equivalent organisations to contact me

(d) lodge/claim/transfer to/from a Bond Authority

(e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)

(f) Refer to collection agents/lawyers (where applicable)

(g) Complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Full Name:

Signature:

Date:
